

Dog and Cat Management
Resolution R

Agenda Item Number	Agenda Item
1.7	Minutes
1.8	Matters Arising and Outstanding Actions from Previous Minutes
2.1	Chairperson's Report
2.2	Board Secretary's Report
3.1	Disability Dog Policy - Initial Draft
3.2	Workforce Planning
3.3	Dog and Cat Management Regulations Drafting
4.1	Draft Annual Reports 2015-16
4.2	Legislative Reforms Communication Strategy
4.3	District Council of Yankalilla By-Law No.5 - Dogs

4.4	2015-16 Financial Statements Report
5.1	Finance Report
5.2	We Are Family Contract
5.3	Communications Report and Important Correspondence

Management Board Register - July 2016

Resolution

Motion: That the Board accepts the Minutes of the 29 June 2016 as a true and accurate record of this meeting

Motion: That the Board notes the Matters Arising and Outstanding Actions.

Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period May, June and July 2016.

Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.

Motion: That the Board approve the initial draft of the amended Disability Dogs Policy so that it can be provided to key stakeholders for further consultation.

Motion: The Board:

Endorse Option 1, contained in the Dog and Cat Management Unit Structural Review, prepared by Shoana McManus of Hamilton Pearce Business Solutions.

Noted their strong desire to retain existing staff.

Directed that staff be consulted about the Option 1 proposal, seeking their input into the creation of positions that suited their skills sets and development.

Seek further advice from Shoana McManus on appropriate remuneration classifications, including options. (Shoana McManus advised that these services form part of her current contract).

Requested that subsequent advice and recommendations be provided to the Board, through out-of-session deliberations.

Prioritise the appointment of the Program Manager position

Recommendation: That the Board make a recommendation to the Minister, that he enact Dog and Cat Management Regulations, as set out in this Paper

Motion: That the Board approves the draft Annual Report 2015-16 to be combined with the Annual Financial Statements for submission to the Minister, the Local Government Association and Local Councils.

Motion: That the Board approve the contracting of Jon Brooks to undertake the Board's legislative reforms communication strategy

Motion: That the Board notes the revised District Council of Yankalilla By-law No. 5 – Dogs with the following consideration to be provided:

The Board recommends terminology of 'assistant dog' to be amended to 'assistance dog' for consistency with the terms used in the Dog and Cat Management Act 1995

Motion: That the Board authorises the Chair and Board Secretary to review, amend and sign the 2015-16 Financial Statements on behalf of the Board.
Motion: The Board notes the June Finance Reports
Motion: That the Board note the progress of the termination of the We Are Family program.
Motion: That the Board notes the significant correspondence and communications matrix provided