

Microchip Implanter – Dogs and Cats Online Quick Reference

Search for a dog/cat prior to creating a new microchip registration

- 1) If the puppy/kitten is under 12 weeks of age, it is unlikely to be registered on Dogs and Cats Online:
 - ACTION: Create a 'New Microchip Registration'
- 2) If the dog/cat is over 12 weeks of age it is likely to be in Dogs and Cats Online already. Ask the owner:
 - "I don't want to create a duplicate animal record. Has the dog/cat been registered with the Council, by you or a previous owner?"
 - "Do you know your dog's registration number"
- 3) To check if the dog/cat is on Dogs and Cats Online, search:
 - Dog's registration number (format is 6 digits, first digit alpha followed by 5 numbers), or
A combination of two of the following fields:
 - Name of dog/cat
 - Surname of owner (available from 1 September)
 - Housing address: <Street Number> <Street Name>
 - Don't include the <Street Suffix> (eg. Road/Rd/Street/St)
 - Suburb
 - Caution entering a suburb, as some suburbs are GPO only
- 4) Once the matching dog/cat is found, you can update the animal with their microchip details.
- 5) If a match is not found, proceed as per step 1 above.

NOTE: If the owner of the animal is also the breeder of the animal, please select this on the microchip registration. This will allow the breeder to transfer this microchip registration to the new owner when the animal is sold.

Did the owner Yes No
breed this
animal? *

To view the video tutorial on how to add a procedure on Dogs and Cats Online, visit our webpage, <http://www.dogandcatboard.com.au/veterinary-surgeons-and-microchip-implanters>, under 'Resources'.

