

Dog and Cat Management Board Resolution Register - January 2016

Agenda Item No	Agenda Item	Resolution
1.7	Adoption of Minutes of Previous Meeting	Motion: That the Board accepts the Minutes of 25 November 2015 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period November & December 2015 and January 2016
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report
3.2	Rescue Organisation	Motion: The Board consider its role, with respect to the ASARO sector and provide staff with feedback and direction
4.1	Dog Registration Discs	Motion: That the Board support the extension of the dog registration disc contract between LGA and Arlunga Pty Ltd
4.2	Crown Solicitor's Office Compliance Audit	Motion: That the board defers the CSO audit of the responsibilities of the Board to June 2017 to reflect the policy around legislative change under the Dog and Cat Management Act 1995 pending the introduction and implementation of legislative change
4.3	Approval of Dangerous Dog Training Courses	to a Control (Dangerous Dog) Order for 12 months, during which time the trainer delivering the
4.4	Legislative Amendments: Form Review	Motion: That the Board approve amendments to the current 24 Board form, subject to the assented to Dog and Cat Management Act 1995
4.5	Regulations	Motion: That the Board support the regulations recommendations in accordance with the attached table
4.6	Plan of Management Relating to Dogs and Cats - Unley City Council	Motion: The Board approve the City of Charles Sturt's plan of management relating to dogs and cats
4.7	Sponsorship Request - CCA National Cat Show 2016	Motion: That the Board declines FASA's request of \$50 financial sponsorship for the CCA National Cat Show 2016, and instead offer in-kind support to FASA in the form of Board publications and materials
4.8	Approval of Disability Dog Applications	Motion: A report to be brought to the Board explaining the current process and provides other options regarding Disability Dog Accreditation That the Board accredits Kippy, owned by Ms Mikella Telfer, as having met the requirements for accreditation as a disability dog That the board accredits Desta, owned by Ms Kay Gosnold, as having met the requirements for accreditation as a disability dog, subject to the condition that travel by plane is excluded.
4.9	National Arrangements for Assistance Dog Accreditation	Motion: That the Board Chairperson write to the Commonwealth Minister for Social Services to suggest work to be done toward a more nationally consistent approach to Assistance Dog accreditation and to outline Board support for this.
4.10	Plan of Management Relating to Dogs and Cats - City of Charles Sturt	Motion: The Board approve the City of Charles Sturt's plan of management relating to dogs and cats
5.1	Finance Report	Motion: The Board notes the December and January Finance Reports
5.2	Training of Authorised Officers	Motion: The Board note the training undertaken in 2015 for dog and cat management officers
5.3	Council Audit Reports	Motion: The Board notes the identified legislative non-compliance for the District Council of Orroroo, Carrieton, Flinders Ranges Council, Wudinna district Council, District Council of Kimba, City of Port Lincoln, District Council of Tumby Bay and Lower Eyre Peninsula. The Board notes the plans to rectify as provided by the District Council of Orroroo Carrieton, Flinders Ranges Council, Wudinna District Council, District Council of Kimba, City of Port Lincoln, District Council of Tumby Bay and Lower Eyre Peninsula.
5.4	Communication Report and Important Correspondence	Motion: That the Board notes the significant correspondence and communications matrix provided
7.1	Service Level Agreement	No Motion
7.2	In Camera - Board Secretary's Employment	Motion: The Board accepts the contract and role description for the position of Board Secretary.

No meeting February 2016

Dog and Cat Management Board Resolution Register - March 2016

Agenda Item No	Agenda Item	Resolution
1.7	Adoption of Minutes of Previous Meeting	Motion: That the Board accepts the Minutes of 27 January 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period January, February and March 2016
2.2	Board Secretary's Report	Motion: Board Secretary to review the rectification clause of We are Family project to determine the process of cancelling the project if KPI's are not being met Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report
3.1	Grants Policy	Motion: That the Board adopts the revised 'Competitive Grant Policy'
3.2	Sponsorship Policy	Motion: That the Board adopt the proposed 'Sponsorship Policy'
4.1	Councils Compliance Auditing	Motion: The board approve an operational 'council self-audit' approach to the Board overseeing the administration and enforcement of the Act from 1 July 2016
4.2	Dangerous Dog Training Approval	Motion: That the Board approve "Petra Edwards" and "Susanne Eckert" to conduct a training course for dogs that are subject to a Control (Dangerous Dog) Order for 12 months.
4.3	2016 - 17 Proposed Briefs	Motion: That the Board approve the allocation of the project budget against the 2016/2017 project briefs
4.4	Strategic Plan	Motion: That the Board approve the draft Dog and Cat Management Board Strategic and Operational Plan 2014-2017 which incorporates the 2016/2017 Operational Budget That the Board approves the draft Operation Plan and Budget 2016 - 2017 for endorsement by the LGA and approval by the Minister
4.5	Dog Registration Fees Schedules for 2016/17	Motion: That the Board approves the Dog Registration Fee Schedule for Adelaide Hills Council, District Council of Barunga West, City of Burnside, Campbelltown City Council, City of Charles Sturt, Coorong District Council, Flinders Ranges Council, District Council of Franklin Harbour, City of Holdfast Bay, Kangaroo Island Council, City of Marion, Mid Murray Council, City of Mitcham, City of Mount Gambier, City of Onkaparinga, District Council of Ororoo, District Council of Peterborough, City of Port Adelaide, Port Augusta City Council, District Council of Robe, City of Salisbury, Tatiara District Council, City of Tea tree Gully, City of Unley, City of Victor Harbor and City of West Torrens for approval by the Minister.
4.6	Board Response to the Threat Abatement Plan for Predation by Feral Cats	Motion: That the Board adopt the position statement on the 'Management of Feral Cats'
4.7	Sponsorship Request - City of Charles Sturt	Motion: That the Board declines the City of Charles Sturt's request for \$28,803 to sponsor their 'Companion Animal Project' because it does not align with the Board's strategic priorities and does not meet the requirements for use of the Fund under Section 25 (4) the Act
4.8	District Council of Copper Coast Revised By-Laws No. 5 Dogs and No. 6 Cats	Motion: That the Board notes the District Council of Copper Coast revised By-laws No.5 – Dogs and No.6 – Cats with the following comments to be provided for consideration: By-law No.6 – Cats; • Remove reference to Dog and Cat Management Regulations 2010 and its definition of 'Identified Cat' as the regulation 8 is proposed to be revoked and tattooing to be removed from the Act.
4.9	Local Government Authorised Persons Association 2016 Training Seminar Sponsorship	Motion: That the Board approves program sponsorship to the value of \$5,000 for the 2015 APA Training Seminar
5.1	Finance Report	Motion: The Board Notes the March finance reports
5.2	Communication Report and Important Correspondence	Motion: That the Board notes the significant correspondence and communications matrix provided

Dog and Cat Management Board Resolution Register - April 2016

Agenda Item No	Agenda Item	Resolution
1.7	Adoption of Minutes of Previous Meeting	<u>Motion:</u> That the Board accepts the Minutes of 22 March 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	<u>Motion:</u> That the Board notes the Matters Arising and Outstanding Actions
2.1	Chairperson's Report	<u>Motion:</u> That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period March and April 2016
2.2	Board Secretary's Report	<u>Motion:</u> That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report
3.1	Animal Shelters and Rescue Organisations	<u>Motion:</u> To investigate the implementation of a Working Party to further explore the implication of the new legislation and to investigate the use of DACO by animal shelters and rescue organisations. <u>Motion:</u> The Board direct staff to prepare, for consideration by the Board, draft information sheets for Animal Shelters and Rescue Organisations (ASAROs).
4.1	Accreditation of Greyhound Behavioural Assessment Program - Happy Dogs and Co	<u>Motion:</u> That the Board accredits the "Happydogs and Co" greyhound behavioural assessment program for a period of 36 months during which time the trainer delivering the course must fulfil the requirements of the Board's "Approval of Greyhound Muzzle Exemptions" policy
4.2	Hearing Dog Accreditation – Lions Hearing Dogs	<u>Motion:</u> That the Board approves the accreditation of the 'hearing dogs' from Lions Hearing Dogs as listed.
4.3	Dog Registration Fee Schedules for 2016/17	<u>Motion:</u> That the Board approves the Dog Registration Fee Schedule Proformas and appropriate supporting documentation for Barossa Council, District Council of Grant, District Council of Karoonda East Murray, Kingston District Council, City of Norwood, Payneham and St Peters, City of Playford, City of Port Lincoln, District Council of Streaky Bay for approval by the Minister.
4.4	Port Pirie Regional Council Revised By-Laws No. 5 – Dogs and No. 6 – Cats	<u>Motion:</u> That the Board notes the Port Pirie Regional Council revised By-laws No.5 – Dogs and No.6 – Cats with no further comments
4.5	District Council of Orroroo Carrieton Revised By-Laws No. 5 – Dogs and No. 6 – Cats	<u>Motion:</u> That the Board notes the District Council of Orroroo Carrieton revised By-laws No.5 – Dogs and No.6 – Cats with no further comments
4.6	Approval of Disability Dog Applications	<u>Motion:</u> That the Board accredits Judah as a disability dog for a period of 12 months, subject to the conditions that in-cabin travel by plane is excluded and that [removed personal details] must re-apply once the accreditation expires, in accordance with any Board policy requirements current at the time of re-application. That the Board accredits Sophie as a disability dog for a period of 12 months, subject to the conditions that in-cabin travel by plane is excluded and that [removed personal details] must re-apply once the accreditation expires, in accordance with any Board policy requirements current at the time of re-application. That the Board does not accredit Missy, owned by [removed personal details], because the dog has not met the requirements for accreditation as a disability dog
5.1	Finance Report	<u>Motion:</u> The Board notes the March Finance Reports.
5.2	Council Audit Report	<u>Motion:</u> The Board notes the identified legislative non-compliance for the City of Port Adelaide Enfield, Rural City of Murray Bridge and Renmark Paranga Council. The Board notes the plans to rectify as provided by the City of Port Adelaide Enfield and Renmark Paranga Council.
5.3	Research on Cat Management and Behaviour	<u>Motion:</u> That the Board note the research papers on cat management issues and behaviour.
5.4	Report from the Victorian Parliamentary Inquiry into Restricted Breeds	<u>Motion:</u> That Board members note the final report from the Victorian Parliamentary Inquiry into the legislative and regulatory framework relating to restricted-breed dogs. Members request and that the Board Secretary sends the Chairperson of the Economy and Infrastructure Committee a letter noting the report and bring to their attention that the Dog and Cat Management Board has a similar role and has addressed such issues as the Citizens' Jury on reducing unwanted dogs and cats and the current legislative amendments before parliament amongst other recent Board achievements. Also mention that South Australia is currently the only State that has a skills based Board similar to their recommendation 29.
5.5	DACO Business Case Revision	<u>Motion:</u> That the Board note the DACO Business Case Revision. Board Secretary to draft a letter for the Chair to be sent to the President and Board members of the LGA Board, offering an opportunity to be present and provide an update of DACO at their next scheduled meeting.
5.6	Communication Report and Important Correspondence	<u>Motion:</u> That the Board notes the significant correspondence and communications matrix provided

Dog and Cat Management Board

Agenda Item Number	Agenda Item	Resolution
1.7	Minutes	<u>Motion:</u> That the Board accepts the Minutes of the 27 April 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	<u>Motion:</u> That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	<u>Motion:</u> That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period April and May 2016.
2.2	Board Secretary's Report	<u>Motion:</u> That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
4.1	Disability Dog Accreditation - Royal Society for the Blind	<u>Motion:</u> That the Board approves the accreditation of the Royal Society for the Blind dogs as listed
4.2	Legislative Amendments: Application for Registration of a Dog (Form 1) review	<u>Motion:</u> The Board approve amendment to the Board's Application for Registration of a Dog (Form 1), subject to the assented to Dog and Cat Management Act 1995. The Board consult with the LGA and LGAPA prior to making the form available to councils.
4.3	City of Victor Harbor Revised By-Laws No. 5 Dogs & No. 6 Cats	<u>Motion:</u> That the Board notes the City of Victor Harbor revised By-laws No.5 – Dogs with no further comments. That the Board notes the City of Victor Harbor revised By-laws No.6 – Cats with the following considerations to be provided: <ul style="list-style-type: none"> • It is recommended the by-law refers to the definition of identified cat in the Dog and Cat Management Act 1995, as the by-law definition is conflicting. • It is recommended council consider postponing By-law No.6 - Cats until Parliamentary process of the Dog and Cat Management (Miscellaneous) Amendment Bill 2015 has finalised so 'Cats to be identified by microchip' can be removed.
4.4	Kingston District Council Revised By-Laws No. 5 Dogs	<u>Motion:</u> That the Board notes the Port Pirie Regional Council revised By-laws No.5 – Dogs and No.6 – Cats with no further comments.
4.5	Coorong District Council Revised By-Laws No. 4 – Dogs	<u>Motion:</u> That the Board notes the Kingston District Council revised By-laws No.5 – Dogs with no further comments
4.6	Media Policy	<u>Motion:</u> That the Board approve the amended Media Policy and attachments
4.7	Royal Show	<u>Motion:</u> That the Board approves the cancellation of the Board's attendance as an exhibitor at the Royal Adelaide Show
4.8	Alexandrina Council Revised By-Law No. 5 – Dogs	<u>Motion:</u> That the Board notes the Alexandrina Council revised By-law No.5 – Dogs with no further comment
4.9	DACO Business Case Revision	<u>Motion:</u> The Board support the recommendation put to the DACO Working Group and instruct staff to negotiate with the Local Government Association, DEWNR, and other government agencies, to implement DACO
5.1	Finance Report	<u>Motion:</u> The Board notes the April Finance Reports
5.2	Communication Report and Important Correspondence	<u>Motion:</u> That the Board notes the significant correspondence and communications matrix provided

**Dog and Cat Management Board
Resolution Register - June 2016**

Agenda Item		
Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 25 May 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
3.2	Emergency Animal Management	Motion: That the Board note this report as background information prior to Ms Ziti Fewster's presentation on the 'Animals in Emergencies: South Australian Framework Project
4.1	Disability Dog Applications	Motion: That the Board accredits Bunji as a disability dog, subject to the condition that in-cabin travel by plane is excluded. That the Board accredits Joe as a disability dog, subject to the condition that in-cabin
4.2	Dog Registration Fee Schedule for 2016/17	Motion: That the Board approves the Dog Registration Fee Schedule Proforma an appropriate supporting documentation for the Corporation of the Town of Walkerville for approval by the Minister. That the letter to the Minister is signed by the Chairperson.
4.3	Tier 2 Australian Accounting Standards	Motion: That the Board adopts the Tier 2 Australian Accounting Standards for the 2015/16 financial statements.
4.4	Tatiara District Council Revised By Laws No 5 Dogs and No 6 Cats	Motion: That the Board notes the Tatiara District Council revised By-laws No.5 - Dogs with the following consideration to be provided: • The Board recommends unused terminology of 'detached dwelling, row dwelling and
4.5	Dogs and Cats Online (DACO) Development	Motion: That the Board approve the contracting of Stephanie Jeuken from Oz Train as a consultant to investigate the functionality of the NSW database.
5.1	Finance Report	Motion: The Board notes the May Finance Reports
5.2	Council Audit Reports	Motion: The Board notes the identified legislative non-compliance for the Alexandrin Council, District Council of Elliston, District Council of Franklin Harbour, Berri Barmera Council and District Council of Yankalilla
5.3	Communications Report and Important Correspondence	Motion: That the Board notes the significant correspondence and communications matrix provided
7.3	Provision of Assistance for District Council of Cleve	Motion: That the Board Secretary contact the District Council of Cleve to offer further support to rectify non-compliance with the Dog and Cat Management Act 1995. the Board notes that Board Member, Rocky Warren from Mid-Murray Council has suggested that he could provide such support

Dog and Cat Management Board Resolution Register - July 2016

Agenda Item Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 29 June 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period May, June and July 2016.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
3.1	Disability Dog Policy - Initial Draft	Motion: That the Board approve the initial draft of the amended Disability Dogs Policy so that it can be provided to key stakeholders for further consultation.
3.2	Workforce Planning	Motion: The Board:
		Endorse Option 1, contained in the Dog and Cat Management Unit Structural Review, prepared by Shoana McManus of Hamilton Pearce Business Solutions.
		Noted their strong desire to retain existing staff.
		Directed that staff be consulted about the Option 1 proposal, seeking their input into the creation of positions that suited their skills sets and development.
		Seek further advice from Shoana McManus on appropriate remuneration classifications, including options. (Shoana McManus advised that these services form part of her current contract).
		Requested that subsequent advice and recommendations be provided to the Board, through out-of-session deliberations.
		Prioritise the appointment of the Program Manager position
3.3	Dog and Cat Management Regulations Drafting	Recommendation: That the Board make a recommendation to the Minister, that he enact Dog and Cat Management Regulations, as set out in this Paper
4.1	Draft Annual Reports 2015-16	Motion: That the Board approves the draft Annual Report 2015-16 to be combined with the Annual Financial Statements for submission to the Minister, the Local Government Association and Local Councils.
4.2	Legislative Reforms Communication Strategy	Motion: That the Board approve the contracting of Jon Brooks to undertake the Board's legislative reforms communication strategy
4.3	District Council of Yankalilla By-Law No.5 - Dogs	Motion: That the Board notes the revised District Council of Yankalilla By-law No. 5 – Dogs with the following consideration to be provided:
		The Board recommends terminology of 'assistant dog' to be amended to 'assistance dog' for consistency with the terms used in the Dog and Cat Management Act 1995

4.4	2015-16 Financial Statements Report	Motion: That the Board authorises the Chair and Board Secretary to review, amend and sign the 2015-16 Financial Statements on behalf of the Board.
5.1	Finance Report	Motion: The Board notes the June Finance Reports
5.2	We Are Family Contract	Motion: That the Board note the progress of the termination of the We Are Family program.
5.3	Communications Report and Important Correspondence	Motion: That the Board notes the significant correspondence and communications matrix provided

Dog and Cat Management Board Resolution Register - August 2016

Agenda Item Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 27 July 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period July and August 2016.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
		Motion: The Board approved the expenditure of \$1000 per session to be paid to the Local Government Association of South Australia to provide support for 7 training sessions across South Australia to council officers in relation to legislative change to the Dog and Cat Management Act 1995
3.2	DACO Presentation	Motion: Enter into negotiations with [removed personal details] to progress further development of the DACO system including procurement process
3.3	Attack trained, Guard and Patrol Dogs - Desexing Exemptions	Motion: That the Board maintains the position that the Board does not consider dogs undergoing or having completed Schutzhund training (also known as IPO) to be attack trained for the purposes of Section 45D of the Act.
		That the Board does not grant the members of the Cerberus IPO and Schutzhund Club Inc an exemption from desexing.
3.4	Approved Training course (control Orders) Policy	Motion: That the Board maintain the current policy approach used for the Dangerous Dog Training Policy, but expand the policy to include the other control order categories (Menacing, Nuisance, and Barking)
4.1	Renewal of Accreditation of Training Dangerous Dogs	Motion: That the Board renew the following organisations to conduct a training course for dogs that are subject to a Control (Dangerous Dog) Order for 12 months:
		Positive Dog Training
		Paws for Thought Dog Training
4.2	Municipal Council of roxby Downs Revised By-Laws No 2 - Dogs and No 3 - Cats	Motion: That the Board notes the Municipal Council of Roxby Downs By-law No. 2 – Dogs and By-law No.3 – Cats with no further comments
		Motion: That the Board approves the Dog Registration Fee Schedule Proforma and appropriate supporting documentation for the City of West Torrens for approval by the Minister.
4.3	Registration Fee Schedule 2016/17	Motion:
		The Board authorise payments for Board fees, from the Dog and Cat Management Fund, in accordance with the Minister's determinations.

4.4	Board Member Remuneration	<p>No change to be made to the current accountability system, for approving payments relating to the Chair's out-of-session duties.</p> <p>The Board consider adopting the accountability process for out-of-session duties of ordinary Board Members, recommended by DEWNR, as modified by the Board Secretary</p>
4.5	Policy Review - Risk	Motion That the Board approve the amended Risk Management Policy
5.1	Finance Report	Motion: The Board notes the July Finance Reports
5.2	Annual Report	Motion: That the Board notes the final Annual Report 2015-16 to be combined with the Annual Financial Statements for submission to the Minister, the Local Government Association and Local Councils.
5.3	Communication Report and Important Correspondence	Motion: That the Board notes the significant correspondence and communications matrix provided

Dog and Cat Management Board Resolution Register - September 2016

Agenda Item		
Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 31 August 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period August and September 2016.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
3.1	Dog Registration Fees 2017/18	Motion: That the Board adopt Option 1 as the approach for registration fees, and approve the revised 'Registration Fee Guideline'
4.1	Accreditation of Disability Dog Policy	That the Board approves the revised 'Accreditation of Disability Dogs' policy (with changes), to commence immediately.
		That the Board resolves that any applications received after 28 September 2016 must be in accordance with the new policy and be accompanied by the new application forms.
		That the Board authorises Board staff to amend the policy, by making minor wording changes and updating references to clauses when the amendments to the Dog and Cat Management Act 1995 come into effect in July 2017.
4.2	Agreement with Registered Breeder	Motion: That the Board approve Option 1 as the approach for the regulatory arrangements with breeder organisations for breeder registration
4.3	Request to Use Board Publications	Motion: It is recommended that the Board authorises the City of Darwin to use and rebrand the Dog Owners Handbook, Cat Owners Handbook and the Good Cats Play At Home booklet, with the Board to be fully credited within the publications.
		A copy of the final booklets containing the credits to be provided to the Board for approval of the credited information.
4.4	Metropolitan and Regional Meetings 2017	Motion: That the Board contact the councils named above and request that they host external Board meetings for 2017.
4.5	Recording of Risk on Board Report Template	Motion: That the Board approves the amended Board report template
4.6	Municipal Council of Roxby Downs Revised Interim Cat By-Law 2016 No 8	Motion: That the Board notes the Municipal Council of Roxby Downs Interim Cats By-law 2016 No. 8.
4.7	Matters Reserved for the Board' Policy	Motion: That the Board approve the amended Matters Reserved for the Dog and Cat Management Board Policy.
4.8	City of Holdfast Bay - Plan of Management	Motion: The Board approve the City of Holdfast Bay's plan of management relating to dogs and cats to come into effect January 2017.
		Motion: That the Board:

4.9	Procurement of OzTrain	<p>Note that DEWNR procurement policy was not strictly complied with and the reasons for this as discussed at the meeting.</p> <p>Enter into an agreement with [removed], in accordance with the terms proposed, for the sum of \$37,500.00</p>
5.1	Finance Report	Motion: The Board notes the August Finance Reports.
5.3	Community Engagement Materials	Motion: That the Board notes the draft community engagement materials.
5.4	Communications Report	Motion: That the Board note the significant correspondence and communications matrix provided
5.5	Feral Cat Update	Motion: That the Board note this report.

Dog and Cat Management Board Resolution Register - October 2016

Agenda Item Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 28 September 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period September and October 2016.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
3.1	Exemption Policy	Motion: That the Board endorse the 'Exemptions Policy', to commence as soon as the Regulations are finalised, noting that the Board will not be able to grant exemptions until 1 July 2017.
3.2	Plans of Management	Motion: It is recommended that the Board approve the draft policy and guideline, subject to any comments they have, so that the documents can be provided to the council Policy Working Group for consultation
3.3	DACO Council Feedback	Motion: That the Board: consider the proposed response to the LGA and provide general feedback to staff on: desired functionality of DACO priorities other principles that should guide the development of DACO.
4.1	Rural City of Murray Bridge By-Law No.5 - Dogs	Motion: That the Board notes the revised Rural City of Murray Bridge By-law No. 5 – Dogs with the following consideration to be provided: The Board recommends terminology of 'guide, hearing, and disability dog' is amended to 'assistance dog' for consistency with the recent amendments to the Dog and Cat Management Act 1995 and the definition of 'assistance dog' in the Dog and Cat Management (Miscellaneous) Amendment Bill 2016 is added to 'Section 5. Interpretation'.
4.2	Emergency Animal Management Framework	Motion: That the Board Chairperson write to Mr Will Zacharin (A/Deputy Chief Executive, PIRSA in support of the draft framework and draft implementation plan)
4.3	Dangerous Dog Trainer	Motion: That the Board approve Kate Lloyd of Dogs Etc to conduct training courses for dogs that are subject to a Control (Dangerous Dog) Order for 12 months, during which time the trainer delivering the course must fulfil the requirements of the Board's Dangerous Dog Training policy
4.4	Disability Dog Accreditation - Royal Society for the Blind	Motion: That the Board approves the accreditation of the Royal Society for the Blind dogs as listed.
5.1	Finance Report	Motion: The Board notes the September Finance Reports.

5.2	Citizens' Jury Recommendation - Rental Properties	Motion: That the Board notes the Report 'More dogs and cats in rental properties and other forms of accommodation'.
5.3	Communications Report	Motion: That the Board note the significant correspondence and communications matrix provided
5.4	DEWNR Corporate Service Fee	Motion: That the Board note the paper and attachments.

Dog and Cat Management Board Resolution Register - November 2016

Agenda Item		
Number	Agenda Item	Resolution
1.7	Minutes	Motion: That the Board accepts the Minutes of the 26 October 2016 as a true and accurate record of this meeting
1.8	Matters Arising and Outstanding Actions from Previous Minutes	Motion: That the Board notes the Matters Arising and Outstanding Actions.
2.1	Chairperson's Report	Motion: That the Board notes the Chairperson's report and approves the out of session commitments of the Chair for the period October 2016 and November.
2.2	Board Secretary's Report	Motion: That the Board approves the Matters Reserved for the Board as advised by the Board Secretary and notes the remaining content of the report.
3.1	2017 Strategic Planning Day	Motion: That the Board identify strategic issues for discussion at the 2017 Strategic Planning Day.
4.1	Review of the Instrument of Authorisation	Motion: That the Board approves the amended Instrument of Authorisation
4.2	Incident Severity Scale	Motion: The Board noted the (marked up) amendments to the Board's Incident Severity Scale Guideline and requested further consultation with APA and Mutual Liability Scheme and Adelaide Veterinary Behaviour Services prior to bringing back to the Board.
4.3	Policy Review: Identification Required to Register a Dog	Motion: That the Board approve the reviewed policy 'Identification Required to Register a Dog' and Form 1.
4.4	Application for Disability Dog Accreditation	Motion: That the Board accredits Izzy as a disability dog for a period of two years, subject to the conditions that: the applicant and Izzy must re-sit and pass the PAT (prior to the accreditation expiring) in order to maintain Izzy's accreditation; that the dog must be on-leash in public places, even when the dog is sitting on the applicant's lap; and that in-cabin travel by plane is excluded.
4.5	Greyhound Muzzle Exemption Revoked	Recommendation: That the Board Revoke the muzzle exemption granted to [removed personal details] for his dog Jacob. That the Board Secretary send correspondence to the Greyhound Adoption Program (GAP) advising that if Jacob is re-homed and the owner seeks a muzzle exemption, the safety assessment must be completed by a Board approved assessor who is independent of GAP.
5.1	Finance Report	Motion: The Board notes the October Finance Reports.
5.2	SA Standards and Guidelines for Breeding and trading Companion Animals	Motion: That the Board notes the Draft South Australian Standards and Guidelines for Breeding and Trading Companion Animals.
5.3	Communication Report	Motion: That the Board note the significant correspondence and communications matrix provided

No meeting December 2016